



சா்தார் வல்லபாய் பட்டேல் சா்வதேச ஜவுளி மற்றும் மேலாண்மை கல்லூரி  
सरदार वल्लभभाई पटेल इंटरनेशनल स्कूल ऑफ टेक्स्टाइल्स एंड मैनेजमेंट  
**SARDAR VALLABHBHAI PATEL**  
**International School of Textiles & Management**  
Autonomous Institute, Ministry of Textiles, Government of India.

25.12.2025

**DETAILS OF POSTS AND ELIGIBILITY CRITERIA**

S. No.	Name of the post (Contractual)	Specialization	No. of vacant Posts
1	Accounts Officer	<p>A Bachelor's degree in any discipline from a recognized University/Institute with a minimum of 55% marks is required.</p> <p>A minimum of 5 to 10 years of relevant accounting experience at a senior level in a Government department, Government educational institution, Public Sector Undertaking (PSU), or Autonomous Body is mandatory.</p> <p>Preference will be given to the candidate having the following additional experience: Experience in handling finance, budgeting, auditing, payroll, PF, TDS, and statutory compliance. Familiarity with Government Financial Rules (GFR), Public Financial Management System (PFMS), Tally ERP, and accounting software. Good command of MS Excel and documentation.</p>	01
2.	Laboratory Supervisor (Textile and Technical Textile)	<p><b>Educational Qualification:</b> Bachelor's Degree in Physics / Chemistry / Textile / Mechanical / Electrical / Electronic Engineering / Science / Fashion / Apparel / Design / Technical Textiles / Textile Chemistry from an AICTE/UGC approved institute or university.</p> <p><b>Experience:</b> Minimum five (5) years of experience in textile manufacturing, testing, and quality control in industry/academics/research.</p> <p><b>OR</b></p> <p>10th Standard plus Diploma/Certificate of 3 years' duration in Physics / Chemistry / Textile / Mechanical / Electrical / Electronic Engineering / Technology / Science / Fashion / Apparel / Design / Technical Textiles / Textile Chemistry from any Government or Board of Technical Education recognized institute with <b>seven (7) years'</b> experience in textile / technical textile manufacturing, testing, and quality control in industry / academics / research.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"><li>• Understanding of Spinning, Fabric Formation Process, Fibre Science &amp; Testing, Textile Chemical Processing, Technical Textiles, Apparel Engineering,</li></ul>	01

		<p>and Computer-Aided Textile &amp; Clothing Design (CAD).</p> <ul style="list-style-type: none"> <li>• Ability to provide guidance to students through demonstrations of equipment and machinery used in textile, technical textile, and garment production.</li> <li>• Knowledge of laboratory equipment maintenance, administration, and record-keeping</li> </ul>	
3.	Laboratory Supervisor (Apparel and Design)	<p><b>Educational Qualification:</b> Bachelor's Degree in Physics / Chemistry / Arts / Textile / Mechanical / Electrical / Electronic Engineering / Science / Fashion / Apparel / Design / Technical Textiles / Textile Chemistry from an AICTE/UGC approved institute or university.</p> <p><b>Experience:</b> Minimum five (5) years of experience in textile and apparel design, manufacturing, testing, and quality control in industry / academics / research.</p> <p><b>OR</b></p> <p>10th Standard plus Diploma/Certificate of 3 years' duration in Physics / Chemistry / Textile / Mechanical / Electrical / Electronic Engineering / Technology / Science / Fashion / Apparel / Design / Technical Textiles / Textile Chemistry from any Government or Board of Technical Education recognized institute with seven (7) years' experience in textile and apparel design, pattern making, draping, illustration, manufacturing, testing, and quality control in apparel industry / academics/research.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Good understanding of Apparel Engineering, Computer-Aided Textile and Clothing Design (CAD), Pattern Making, Embroidery, Advanced Sewing Operations, and Printing.</li> <li>• Ability to guide students through demonstrations of equipment and machinery used in garment production.</li> <li>• Knowledge of laboratory equipment maintenance, administration, and record-keeping</li> </ul>	01
4.	Laboratory Technician (Apparel and Design)	<p><b>Educational Qualification:</b> Bachelor's Degree in Physics / Chemistry / Arts / Textile / Mechanical / Electrical / Electronic Engineering / Science / Fashion / Apparel / Design / Technical Textiles / Textile Chemistry from an AICTE/UGC approved institute or university, with one (1) year of experience (preferred) in textile and apparel design, CAD, manufacturing, testing, and quality control in industry / academics / research.</p> <p><b>OR</b></p> <p>10th Standard plus Diploma/Certificate of 3 years' duration in Physics / Chemistry / Textile / Mechanical / Electrical / Electronic Engineering / Technology / Science / Fashion / Apparel / Design / Technical Textiles / Textile Chemistry from any Government or Board of Technical Education recognized institute, with three (3) years' experience (preferred) in textile and apparel design, pattern making, CAD, draping,</p>	01

		<p>illustration, manufacturing, testing, and quality control in apparel industry / academics / research.</p> <p style="text-align: center;"><b>OR</b></p> <p>10th Standard plus ITI or equivalent qualification (2 years' duration) in any discipline, preferably Textile or Apparel, from a Government or Board of Technical Education recognized institute, with four (4) years' experience (preferred) in textile and apparel design, pattern making, CAD, draping, illustration, manufacturing, testing, and quality control in apparel industry / academics / research.</p> <p><b>Note:</b> The number of years of experience mentioned above will be preferred. Candidates with lesser relevant experience may also be considered based on merit.</p> <p><b>Desirable Skills</b></p> <ul style="list-style-type: none"> <li>•Good understanding of Apparel Design, CAD, Pattern Making, Embroidery, Sewing Operations, and Printing.</li> <li>•Ability to handle and operate various machines and equipment effectively in textile and apparel laboratories</li> </ul>	
5.	Laboratory Supervisor (Information Technology)	<p><b>Educational Qualification:</b>  B.E / B.Tech Computer Science / Electronics &amp; Communication Engineering / Information Technology</p> <p style="text-align: center;">Or</p> <p>M.Sc. Computer Science/IT/Computer Technology.</p> <p style="text-align: center;">Or</p> <p>MCA</p> <p><b>And at least any one of the following certifications</b>  CCNA/CCNP/CompTIA (A+, Server+, Security+)/  MCSA./AWS SysOps Associate/ DCHN / JNCIA / CCT / VCTA-NV/ Certificate in Computer Maintenance / Full stack Web developer certificate (any one certificate)</p> <p><b>Experience</b>  Preference to candidates with a Minimum Five years' Experience</p> <p><b>Required Skills</b>  In-depth knowledge of IT systems management, network design, and server administration. Web design, website maintenance, HTML, CSS, Java Script, Python, MySQL Expertise in cloud technologies, virtualization, and cyber security protocols. Knowledge in with AWS Cloud environment and basic programming/scripting. Strong leadership and supervisory skills. Hands-on experience in troubleshooting and managing large-scale</p>	01

		<p>IT operations. Editing Software. Ability to coordinate with vendors and manage procurement of IT accessories.</p> <p><b>Job Description</b></p> <ul style="list-style-type: none"> <li>• Oversee and supervise IT operations of institution including, IT Lab, network management, video conferencing systems, and CCTV maintenance.</li> <li>• Plan and implement IT infrastructure requirements and ensure efficient system performance.</li> <li>• Monitor AWS, cloud networking, virtualization, and overall data security protocols.</li> <li>• Lead troubleshooting activities for servers, computer hardware, and related accessories.</li> <li>• Ensure proper functioning of biometric systems, CCTV, network devices, and connected peripherals.</li> </ul> <p>Train and guide junior and technical assistants, assign tasks, and monitor workflow.</p> <p>Maintaining college website</p> <ul style="list-style-type: none"> <li>• Provide technical support for Public Address (PA) systems during institutional events and programs.</li> <li>• Optimizing Social Media handles of SVPISTM</li> <li>• Video and photo editing for social media content. <ul style="list-style-type: none"> <li>• Will be responsible to do any work as assigned by the senior officials.</li> </ul> </li> <li>• Coordinate with faculty members and administrative officials to ensure smooth functioning of all IT-related systems..</li> </ul> <p>As per the requirement of higher management the professional should be available any day including holidays. In this regards undertaking to be given by professional.</p>	
6.	Technical Assistant (Networking & Computer)	<p><b>Educational Qualification:</b>  B.Sc. (Computer Science)/B.Sc. (IT)/B.Sc.(Computer Technology) / BCA  Or  Diploma in CS/IT/ECE  Or  B.E / B.Tech Computer Science / Electronics &amp; Communication Engineering / Information Technology</p> <p><b>And at least any one of the following certifications:</b>  CCNA, CompTIA (A+, Server+), MCSA, AWS SysOps Associate/ DCHN / JNCIA / CCT / VCTA-NV/ Certificate in Computer Maintenance (any one certificate).</p> <p><b>Experience</b>  Preference for candidates with minimum 3 years' experience</p> <p><b>Required Skills</b>  Strong technical knowledge of computer hardware, software, and networking. Experience in</p>	02

		<p>troubleshooting, network monitoring, and security management. Familiarity with AWS Cloud environment and basic programming/scripting. Good communication and coordination skills for team-based technical operations.</p> <p><b>Job Description`</b></p> <ul style="list-style-type: none"> <li>• Assist in designing, implementing, and maintaining network systems including routing, switching, and wireless connectivity.</li> <li>• Conduct troubleshooting and maintenance of IT infrastructure, including servers, biometric systems, and CCTV networks.</li> <li>• Perform system administration, software installation, and hardware maintenance.</li> <li>• Maintain website updates and assist in managing social media handles of SVPISTM.</li> <li>• Monitor network security, implement basic security protocols, and assist in cloud and virtualization setup.</li> <li>• Provide support for Video Conferencing systems including installation, inspection, and repair.</li> <li>• Ensure updating of antivirus patches, system backups, and log maintenance.</li> <li>• Support &amp; repair of biometric</li> <li>• Daily Inspection &amp; repair of CCTV</li> <li>• Maintain of Social Media handles of SVPISTM</li> <li>• Coordinate with higher technical staff for smooth functioning of IT systems.</li> <li>• Will be responsible to do any work as assigned by the senior officials.</li> </ul> <p>As per the requirement of higher management the professional should be available any day including holidays. In this regards undertaking to be given by professional.</p>	
7.	Junior Civil Engineer	<p>Bachelor Degree in Civil Engineering from recognized University or Institute Experience: Six months experience in Civil constructions and maintenance work of major projects.</p> <p style="text-align: center;">OR</p> <p>Diploma in Civil Engineering from recognized University or Institute <b>Experience:</b> Three to Four years' experience in Civil constructions and maintenance work of major projects.</p>	01
8.	Project Engineer ( Civil)	<p>Bachelor's Degree in Civil Engineering from a recognized University or Institute. <b>Experience:</b> A minimum of 10 years of practical experience in building projects, civil construction, and maintenance works, preferably involving major Government or CPWD-related projects. Of this, at least five years should be in a supervisory role in building construction and maintenance, with</p>	01

		<p>demonstrated managerial skills to lead teams and oversee project execution. Candidates with knowledge of computer-aided civil design, cost estimation, and tendering procedures will be given preference.</p> <p><b>Note:</b> Retired, experienced civil engineers with a strong track record in government or CPWD projects are also encouraged to apply.</p>	
9.	Junior Office Assistant (Level 4)	<p><b>Qualification:</b> Any graduate degree from a recognized university/institution. Proficiency in computer operations. Good communication skill. Experience: Two years in academic &amp; administrative work in any one of the colleges or institutes or Government, PSU offices.</p> <p><b>Desirable:</b> Additional qualification in office /administration including the knowledge of Hindi, Tally/similar ones will be an added advantage</p> <p><b>Job Description:</b> 1. Assist in coordinating and scheduling various academic activities such as evaluations, classroom sessions, examinations, meetings, and seminars. 2. Provide academic support by preparing seating arrangements and attendance sheets, printing syllabi, organizing class materials, assisting with classroom technology, and entering grades. 3. Manage and update data related to applications, student enrolment, course scheduling, grading, and instructor evaluations. 4. Support faculty members by drafting and proofreading correspondence and documents, printing materials, and assisting with travel authorizations and reimbursements. 5. Provide administrative and logistical support for institutional events such as student orientations, workshops, and award ceremonies.</p>	01
10.	Junior Office Assistant (Level 3)	<p>Any Graduate from a recognized University/ Institute. A typing speed of 30 wpm in English or 25 w.p.m. in Hindi (desirable)</p> <p>Computer proficiency, which includes: a) Competency in MS Word / applicable software for written / mail correspondence b) Competency in management of mail accounts c) Competency in retrieving information through search applications</p> <p>Candidates who have done diploma in Computers shall be given preferential weightage.</p> <p><b>Experience:</b> Minimum one year of experience in relevant field 1. Assist in coordinating and scheduling various academic activities such as evaluations, classroom sessions, examinations, meetings, and seminars. 2. Provide academic support by preparing seating arrangements and attendance sheets, printing syllabi,</p>	01

		organizing class materials, assisting with classroom technology, and entering grades. 3. Manage and update data related to applications, student enrollment, course scheduling, grading, and instructor evaluations.	
11.	Assistant Warden	Graduate from a recognized University/Institution  <b>Experience:</b> Prior experience as Assistant Warden in an educational institution	01

## **2. The Salary Structure are as follows:**

S.No	Name of the position	No.of Post	Consolidated Remuneration/month (INR)
1.	Accounts officer	01	50,000
2.	Laboratory Supervisor (Textile and Technical Textile)	01	30,000
3.	Laboratory Supervisor (Apparel and Design)	01	30,000
4.	Laboratory Technician (Apparel and Design)	01	25,000
5.	Laboratory Supervisor (Information Technology)	01	35,000
6.	Technical Assistant (Networking & Computer).	02	29,000
7.	Junior Civil Engineer	01	36,500
8.	Project Engineer (Civil)	01	50000
9.	Assistant Warden (Women)	01	25550
10.	Junior Office Assistant (Level 3)	01	25000
11.	Junior Office Assistant (Level 4)	01	20000

**Last date for receipt of application is on or before 21 days from this date of advertisement.**

**Applications not in prescribed format and without proof of submission of application fee will be summarily rejected.** For further details visit our website: [www.svpitm.ac.in](http://www.svpitm.ac.in) / [www.svpistm.ac.in](http://www.svpistm.ac.in)

## **3. PERIOD OF APPOINTMENT**

Period of appointment is ad-hoc contract basis for a period of one year. The ad-hoc appointment may be further extended on mutual consent. The selection against contractual positions shall not confer on the appointee any right for being made permanent / regular.

## **4. TERMS AND CONDITIONS**

- ❖ Age limit for all the posts is less than 50 years'. However age relaxation will be given for desirable candidate.
- ❖ Candidates attending the interview for the post are not entitled to any T.A.
- ❖ Selection and appointment will be based solely on performance in the interview, educational qualifications, relevant work experience, and other applicable criteria. Preference will be given to candidates with experience in the relevant discipline. The decision of the appointing authority shall be final and binding.

- ❖ No correspondence will be entertained from candidates who have attended the interview.
- ❖ CANVASSING IN ANY FORM WILL RESULT IN DISQUALIFICATION OF CANDIDATURE.
- ❖ The candidate appearing for the interview should not be sentenced for any criminal offence, or any criminal inquiry is pending against him. The candidate should not be imposed with any Minor / Major penalties for his misconduct, misbehavior, or having indulged in fraud in the past service.
- ❖ The SVPISTM reserves the right to make or not to make the selection for the said position.
- ❖ The candidates must enclose attested copies of the date of birth certificate, copies of degree / diploma and mark sheet, experience certificate with the application form (enclosed).
- ❖ Application fee of Rs.600/- (Rupees Six hundred only)
- ❖ Mode of payment: DD in favour of “The Director, SVPISTM”, or NEFT Transfer.

Bank Name	State Bank of India
Branch	Peelamedu Branch, Coimbatore
Account Holder Name	SVPISTM
SB Account No	31999455418
IFSC Code	SBIN0007231

Soft copy of the filled up application with supportive documents to be sent to [recruitment@svpitm.ac.in](mailto:recruitment@svpitm.ac.in) and Hard copy of the filled up application with supportive documents to be sent to “The Director, SVPISTM, No.1483, Avinashi Road, Peelamedu, Coimbatore – 641004” within 21 days from the date of publication of the advertisement.

Applications in the prescribed form (attached) will be sent to **The Director, Sardar Vallabhbhai Patel International School of Textiles & Management, 1483, Avinashi Road, Peelamedu, Coimbatore – 641 004** by post or through e-mail id: [recruitment@svpitm.ac.in](mailto:recruitment@svpitm.ac.in)